

# The Auditorium at Hopkins High School

## Rental information

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## Guest Entrances

Entry to the site will be through the main entrance doors, Door A, located on the south side of the building adjacent to the main parking lot. All entry to the auditorium once in the main building is on the north side of the facilities with entry to the side on both ends for main floor and balcony seating. The facility does have the capacity to close off the balcony for main floor only productions. Handicap accessible entrance and seating areas are available as needed.

## Seating Capacity

Main Floor.....575

Balcony.....300

\*There are 20 obstructed view seats in the balcony included in this total

## Food and Beverage Policy

Food and drink (other than plain, uncarbonated water) is strictly prohibited from any area of the house or stage of the auditorium. Convenient eating and gathering places are available outside of the auditorium to meet your needs. This policy will be strictly enforced to insure the best environment possible for all users. We appreciate the leadership of each organization using the facility assisting with the enforcement of this policy. *Failure to comply with this policy will be just cause for immediate termination of future use of the auditorium.*

## Front of House Operations: doors, ushers

Ushers/Ticket Takers: Conference & Event Services requires the following staffing for the **Auditorium** doors:

Reserved Seating: minimum of 2 people at each door for a total of 8 when using all entrances and a total of 4 when using only the main floor. (When balcony is used, one person would be at lower entrance to balcony and one person up in balcony.) One person at each door (armed with a flashlight- provided by rental group) should remain in place throughout the show and intermission to assist with late seating and to monitor the no food & beverage policy. *The renting group will be required to hire a minimum of 2C&E ushers at \$15.00/hr, for a minimum of two hours each.*

General Admission: minimum of 1 person at each entrance to auditorium (armed with a flashlight – provided by rental group) and all should remain in place throughout the show and intermission to assist with late seating and to monitor the no food & beverage policy.

It is the ushers/ticket takers' responsibility to clean up the house after the event (i.e. pick-up programs and trash left by patrons.) *The renting group will be required to hire a minimum of 2C&E ushers at \$15.00/hr, for a minimum of two hours each.*

## Rest rooms

Multiple restrooms are available in the facility with the closest restrooms for spectators being located on the north side of the main entrance to the seating areas. All restrooms are handicap accessible.

## Food service and Banquet opportunities

The concessions/vending areas are located in several areas of the facility with the Royal Rock Cafe as one of the options. Banquets of various sizes can be scheduled in our main dining room which can seat approximately 350. Please contact us for more information.

## Dressing rooms

Dressing rooms are located back stage and include make-up areas with countertops, mirrors and sinks. The dressing areas also come with separate locker and toilet facilities.

### **Stage dimensions**

The full stage is 96'10" wide and 40' deep with a proscenium opening of 55' wide and 23' high. The wing space stage right is 22'2" (proscenium opening to the wall) and the wing space stage left is 19'2" (proscenium opening to the rigging pit). Open stage space is 45' x 40'.

### **Floor surface**

The floor surface is Masonite painted black.

### **Loading dock and access**

The loading dock is on the west side of the scene shop, close to the Southwest corner of the stage. It has a straight line approach from the main south parking lot and can be accessed by special arrangement. Only one truck/vehicle can unload at the dock at a time with the dock area being at ground level. The overhead door is 10' W x 9' H and the distance to the main stage is 56'. There is an additional loading dock with leveler located at door H1 on the east side of the building.

### **Orchestra pit**

The orchestra pit is 680 sq. ft. with pit cover available and accessible by stairs and elevator. There are 110v. outlets at various locations. Chairs and stands can be provided.

### **Video distribution and stage monitoring systems**

The Video distribution system includes distributed camera input receptacle panels on walls and several locations in the theater. These receptacles are connected to a video patch bay in the Control Room for flexibility in routing the signals to various applications. One high-resolution 3-chip digital camera with a zoom lens is mounted on the balcony rail to cover the entire stage and a large portion of the side performance areas. Remote control of camera functions is with a Crestron touch screen from the Control booth. Distributed Media feed system includes balanced line level for supplying audio to video recording devices located in various panels throughout the Auditorium.

### **Sound reinforcement systems**

The audio mixing board is a Soundcraft GB 4 with 32 mic inputs, 2 stereo line inputs, 8 Aux sends and 4 assignable groups. Additional processing equipment includes; EQ, compression and reverb. We support CD, iPod, and laptop audio playback.

There are 10 channels of Shure SLX wireless with SLX1 body back transmitters and E6 microphones. Seven of those are equipped with SLX2 handheld transmitters with SM58 mic elements.

The audio board can be located either in the control booth or a mixing position in the auditorium house.

### **Musician monitoring system**

The Monitoring system includes 4 EAW 109Z speakers able to be connected at several locations on stage and in the orchestra pit area. 4 discrete monitor sends are available from the main audio mixer.

### **Production intercom**

The Production Intercom has two channels of communications. The main intercom station is located at the main control booth with wall stations located in the green room, dressing rooms, makeup rooms, and shops. Receptacles for belt pack units are located at 4 stage areas, lighting and audio control locations, spotlight locations, orchestra pit, and at the catwalk areas.

- Two (2) channel Clear Com headset system control for Control Booth, backstage, balcony, and make-up areas (make-up area has talk/listen wall stations)
- Seven (7) R Columbia 74B single muff headsets w/ RS-501 belt packs

## **Technical information and specification:**

### **Lighting Control**

ETC Element.

Dimmers - 95 dual ETC Sensor 2.4Kw modules (190 total dimmers; 12 dimmers dedicated to house lights)

### **Electrical**

Electrical tie-in is at stage right to one 400 amp, 3 phase 120/208v panel (Company switch). There are also several electrical outlets SR, SL, along the back stage wall, and in the scene shop.

### **Electrics/Hanging Positions**

There are 178 - 20amp circuits available. Circuits 176, 177 and 178 are identified as "work" lighting circuits.

All plugs/connectors are 3-pin stage pin 20 amp 2P &G

Four (4) electrics on Stage.

Two (2) catwalk front of house positions, and boom box positions.

In addition to Electrics and Catwalks; circuits are located at four corners of the stage, orchestra pit, balcony rail and spot room.

### **Rigging: Performing Space Equipment**

Fly rail is located Stage Left at floor level

30 Counterweight line sets - single purchase w/ nylon rope and locking brakes

Loading gallery is Stage Left, 46'-0" above stage floor, reached by spiral stairs .

### **Video Projection**

A permanently mounted projector with a roll down screen in front of the main drape. Inputs are on the stage front and/or in the booth with switchable VGA.